



Islamic Republic of Afghanistan
Administrative Office of the President
National Procurement Authority
اداره تدارکات ملی

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

Country: Islamic Republic of Afghanistan

Assignment Title: Design Consultancy Services for Afghan Currency and Stock Exchange Market
Next to Sarai Shahzada

Duration of Assignment: 3 Months

Implementing Agency: Ministry of Urban Development and land (MUDL)

Duty Station: Kabul province

Contract Type: Lump Sum

Reference No: NPA/MUDL/99/CS-2836/QCBS

1. Background

One of the main duties of Ministry of Urban Development and Land (MUDL) in the framework of the Government of Islamic Republic of Afghanistan (GoIRA) is to facilitate citizens' access to basic urban services through formulation of urban plans and policies. The population of Capital Kabul has dramatically increased since 2002. This increase is attributed to the fact that majority of the returning families from neighboring countries got settled in Kabul City. On the other hand, due to security, economic and social conditions, many families shifted to Kabul from other provinces of the country and the process still continues. This has brought not only residential establishments in Kabul under immense pressure but also created serious need for expansion of commercial establishments and urban services.

To facilitate citizens' access to basic urban services, get optimal use of the country resources and reduce housing problem in the country, Ministry of Urban Development and Land intends to formulate plans and concepts for better and efficient use of the vacant government lands in Kabul and other cities. Optimal use of government land by developing them in accordance with the Master Plan and urban norms contributes not only to economic growth but it also helps in improving appearance of city in short and long runs, creating thousands of jobs and improving urban services.

Ministry of Urban Development and Land's policy is to pioneer in attracting private investment in public projects by providing necessary and legitimate facilities for the growth and development of private sector. Taking into account the significance of Public Private Partnership, Ministry of Urban Development and Land developed a preliminary concept for building an international currency and stock exchange market in the vacant land of the Ministry of Communication and Information Technology (MoCIT) adjacent to Sara -i- Shahzada Market in the heart of Kabul city. The MoCIT vacant land is located in a very valuable place in the center of Kabul City. Currently, only a two-story old building is located there where a government office is temporarily based.

According to clause 15 of the resolution # 19 of the cabinet of Islamic Republic of Afghanistan dated 17/09/1395, ownership of (13,269) square meter vacant land adjacent to Sara -i- Shahzada has been transferred to the General Directorate of Amlak and Ministry of Urban Development and Land has been tasked to develop PPP concept for the mentioned land and present it to high economic council for approval. The basic concept has been prepared by the Ministry of Urban Development and Land in close collaboration with the General Directorate of PPP of the Ministry of Finance and was presented to High

Economic Council 14th meeting dated 10th April 2016, where the concepts were approved in principle and further economic and financial analysis were instructed to be conducted.

2. Objectives of the Assignment and Scope of the services

The general purpose of this assignment is to procure the consultancy services of a competent national or international Architectural and Engineering Firm for the detailed concept development, design services, cost estimation, preparation of tender documents, and operation and maintenance manual for Afghan currency and stock exchange market.

MUDL's Objective is to build land mark commercial building which will:

- Provide productive stimulant working environment for the market, operating personnel, business associates, clients and visitors
- Attract and retain excellent tenants intending to lease or buy in such market as well as clients
- Enhance the economic vitality of the area
- Introduce green building and environmental friendly commercial market

MUDL intends to award the Design Consultancy Services to a qualified local or international Consulting firm who will provide the concept design and programming, architectural and engineering drawings and designs, cost estimations, as well as implementing practices, the necessary Construction Documents in order to tender the Project through PPP Build, Operate and Transfer (BOT) approach and operation and maintenance manual of the Building.

The scope of services covers the entire project's life cycle from Concept Design, Architectural and Engineering design, Cost estimation, and Program Management to Procurement based Support Services.

For further information on the scope of the services, you can access the **ToR** under the above mentioned assignment title and reference number from the NPA website: www.ageops.net/npa.gov.af. **(Some changes may be expected in the ToR when issuing the Request for Proposal)**

3. Qualification Requirements/Short listing Criteria:

National Procurement Authority on behalf of Ministry of Urban Development and land (MUDL), GoIRA, now invites eligible consulting firms ("Consultants") to indicate their interest in providing the services described under paragraph 3 above. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short listing criteria are:

- a) The Consultant should be registered legal entity and should have been in business for at least the last 5 years in providing Consultancy Services of similar assignments. (The consultant is required to provide the Copy of the Certificate of Incorporation issued by relevant authority in country of establishment).
- b) The consultant shall demonstrate having sound financial situation by submitting audited financial reports or any other credible financial documents in which the consultant annual turnover for any of the last Five (5) years (**2015, 2016, 2017, 2018 and 2019**) shall be at latest **USD 1, 400,000 (One Million and Four Hundred Thousand US Dollars)**.
- c) The consultant should provide proven experience of having executed at least one contract during the last Ten (10) years of similar nature indicating the complexity, duration, value, years of performance, which should showcase the expertise/strength of the consultant for the undertaking such assignments. The Consultant while describing the assignment(s) for similar experience should furnish the following details:
 - Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment.
 - The Consultant should explain the exact role played by the Consultant in the assignment if the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment.
- d) Consultant having some regional experience is desirable.
- e) The requirements for Consultants who intends to associate with other firm(s) in the form of a Joint Venture (JV) or sub-consultancy to enhance their qualifications are indicated as under:

I. The **lead partner is required to be identified clearly** and state the composition and nature of their association (**JV/ sub-consultant**) in their EOI. In case of JV, the following minimum requirements shall be fulfilled:

i) **Lead Partner:** Shall meet at least 60% of the shortlisting criteria for annual turnover and experiences requirement defined under Part 4 above (**Qualification Requirements/Short listing Criteria**), paragraphs (b) and (c) respectively.

ii) **JV Partner:** Shall meet at least 25% of the shortlisting criteria for annual turnover and experiences requirement defined above (**Qualification Requirements/Short listing Criteria**), paragraphs (b) and (c) respectively.

When fulfilling the above minimum requirements, in aggregate, either the lead member and/or JV partner(s) shall meet at least 100% of the short listing criteria referred to above.

II. The short listing criteria provided under Part 4 above (**Qualification Requirements/Short listing Criteria**), paragraphs (b) and (c) will not be applied for sub-consultant.

f) The Consultant should furnish only true and factual information in the EOI (for itself, its partners and sub-consultant(s), if any). By an act of submission of an EOI against this REOI, the Consultant shall be deemed to be aware that for any misrepresentation by the Consultant in regards to its EOI including any qualification documents/ information about the consultant itself, its partner and/ or sub-consultant detected at any stage of selection process or during execution of the resultant contract, if successful, the Consultant will be prosecuted under the Laws of Afghanistan.

4. Legal References

The attention of interested Consultants is drawn to Chapter 4 of Procurement Procedure: *Process of Request for Proposal, Saratan 1395 issued by NPA, Government of Islamic republic of Afghanistan*. In addition, please refer to the following information on conflict of interest related to this assignment as Rule 112 of *Procurement Procedure*: All employees connected with this procurement, Evaluation Committee, Opening Committee, Award Authorities, Members of National Procurement Commission are required, prior to start or approval of any type of Procurement activity; to declare their state of Conflict of Interest in case such Conflict of Interest exist. The consultants are also required to maintain high standard of ethics throughout the procurement process.

The consultants can download the Public Procurement Law and Procedure from: www.ageops.net.

5. Method of Selection

A Consultant will be selected in accordance with the **Quality and Cost Based Selection (QCBS)** set out in Rule 57 of Procurement Procedures.

6. Submission of EOI

Expressions of interest must be delivered in a written form to the address below (in person, by mail, or by e-mail) by **22 February 2020, at 16:00 Hrs.** (Kabul Local Time).

The EOI with all details should, preferably, not exceed 40 pages in total

Further information in respect to this REOI can be obtained at the address below by email or in person during office hours [08:00-04:00 Hours].

For the purpose of clarifications, the address is as follows:

Attention: Adel Shah Rassouly

Procurement Specialist (Directorate of Projects Analysis and Programs Development (PAPD))
National Procurement Authority (NPA), AOP
Pashtunestan Wat, Kabul, Afghanistan
Phone Number: +93(0)202147554

Email: adel.rassouly@npa.gov.af
copied to aziz.obaidi@npa.gov.af , wais.rahimi@npa.gov.af, rooinmehrabi@yahoo.com, &
mohsin.nisar@npa.gov.af

For submission of EOI, the address is:

Attention: Safiullah Alokozai

Procurement Liaison Specialist| Evaluation Facilitation Secretariat|Deputy Operation & Resources|
Address: National Procurement Authority (NPA) Administrative Office of the President (AOP),
Pashtunestan Wat, Kabul, Afghanistan | Islamic Republic of Afghanistan
Office PH NO: +93 (0) 20-214-7488| + (93) 791 045 505

Email: Email: Safiullah.Alokozai@npa.gov.af, copied to rooinmehrabi@yahoo.com, &
Mirwais.rahimi@npa.gov.af, Ahmad.Naqshbandi@npa.gov.af

Web site: www.npa.gov.af

Annexure 1: Format for Expression of Interest

The expression of interest must be submitted as per the following format:

{Note: In case documents submitted are in any language other than English, the consultant should submit a self-certified copy of the translated document in English (along with originals).}

SECTION 1: Organization Details (In case the EoI is being submitted as a Joint Venture, the information has to be submitted for the Lead Partner as well as other members of the Joint Venture separately.)

Part 1: Organisation Detail			
I.	Name of the Organization		
II.	Details of the Organization	<ul style="list-style-type: none"> • Address of the Registered Office: • Telephone: • Facsimile: • Website: 	
III.	Information about Organization	<ul style="list-style-type: none"> • Year of Establishment: (copy the incorporation certificate shall be provided) • Status of the Organization: (Public Ltd./Private Ltd./LLP etc.) 	
IV.	Name and designation of the person authorized	<ul style="list-style-type: none"> • Name • Designation • E-mail • Contact Number 	
V.	Annual Turnover for any of the last Five (5) USD 1,400,000 (One Million and Four Hundred Thousand US Dollars).	Financial Year	Annual Turnover (Million USD)
		2015	
		2016	
		2017	
		2018	
		2019	
VI.	Number of Personnel		
Part 2		EOI Respondent firm needs to mention its core business areas and any other relevant details / experience in a descriptive format. EOI Respondent firm needs to mention its Technical and managerial capability for executing the scope of services.	
Please provide a response with details in not more than 2 pages			

SECTION 2: Documents to be submitted

	Information to be provided	Documentary Evidence to be Provided	Page number as part of Annexure
a	The Consultant should be registered legal entity and should have been in business for the last 5 years in providing Consultancy Services of similar assignments. (The consultant is	Copy Certificate of Incorporation issued by relevant authority in country of establishment	

	Information to be provided	Documentary Evidence to be Provided	Page number as part of Annexure
	required to provide the Copy of the Certificate of Incorporation issued by relevant authority in country of establishment).		
b	<p>The consultant shall demonstrate having sound financial situation by submitting audited financial reports or any other credible financial documents in which the consultant annual turnover for any of the last Five (5) years (2015, 2016, 2017, 2018 and 2019) shall be at latest USD 1,400,000 (One Million and Four Hundred Thousand US Dollars).</p>	<p>Statutory Auditor's certificate (i.e. FY 2015, FY 2016, FY 2017, FY 2018, FY 2019) that provides the information explicitly as per the specific requirement of the criterion. OR Financials statements duly certified by the Chartered Accountant OR Self-certification by the authorized signatory of the EoI mentioning the Annual Turnover for any of the last Five (5) years supported by financial statements or Annual Auditor Reports (for FY 2015, FY 2016, FY 2017, FY 2018, FY 2019) clearly indicating the annual turnover.</p> <p>Please note: The annual turnover quoted must be the annual turnover of the EoI Respondent firm/Lead Partner/JV and not its parent/subsidiary company The contact detail (email and phone number with address) for the auditors shall be provided for verification purposes.</p>	
c	<p>The consultant should provide proven experience of having executed at least one contract during the last Ten (10) years of similar nature indicating the complexity, duration, value, years of performance, which should showcase the expertise/strength of the consultant for the undertaking such assignments. The Consultant while describing the assignment(s) for similar experience should furnish the following details:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment. <input type="checkbox"/> The Consultant should explain the exact role played by the Consultant in the assignment if the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment. 	<p>Details of the experience should be submitted as per format in Section 3.</p> <p>Please note: <i>The credentials cited under this must have been executed by the EoI Respondent or the Lead/JV partner and not its parent/child company</i></p>	
d	<p>Consultant having some regional experience is desirable.</p>	<p>Details of the experience should be submitted as per format in Section 3.</p> <p>Please note: <i>The credentials cited under this must have been executed by the EoI Respondent or the Lead/JV partner and not its parent/child company</i></p>	
e	<p>The requirements for Consultants who intends to associate with other firm(s) in the form of a Joint Venture (JV) or sub-consultancy to</p>		

	Information to be provided	Documentary Evidence to be Provided	Page number as part of Annexure
	<p>enhance their qualifications are indicated as under:</p> <p>I. The <u>lead partner is required to be identified clearly</u> and state the composition and nature of their association (JV/ sub-consultant) in their EOI. In case of JV, the following minimum requirements shall be fulfilled:</p> <p>iii) Lead Partner: Shall meet at least 60% of the shortlisting criteria for annual turnover and experiences requirement defined under Part 4 above (Qualification Requirements/Short listing Criteria), paragraphs (b) and (c) respectively.</p> <p>iv) JV Partner: Shall meet at least 25% of the shortlisting criteria for annual turnover and experiences requirement defined under Part 4 above (Qualification Requirements/Short listing Criteria), paragraphs (b) and (c) respectively.</p> <p>When fulfilling the above minimum requirements, in aggregate, either the lead member and/ or JV partner(s) shall meet at least 100% of the short listing criteria referred to above.</p> <p>II. The short listing criteria provided under Part 4 above (Qualification Requirements/Short listing Criteria), paragraphs (b) and (c) will not be applied for sub-consultant.</p>		

SECTION 3: Format for furnishing details of Credentials / Past Experiences for projects in undertaking related or similar assignment as at Sl. No. 3 of Section 2. The information need to be furnished as per the Format below for each credential.

The project citation should be a maximum of 2 pages per credential/project along with documents as mentioned under Sl. No. 3 of Section 2 (above). The citation need to be furnished for each credential.

Assignment name:	Country: Location within the country
Name of Client:	Address: Email and Phone No.
Name of the Legal Entity in whose name the contract is:	Duration of assignment (months):
No. of man month of the assignment:	Start date (Month/year): Completion date (Month/year):

Approx. value of the overall contract (in USD):	(in	Approx. value of the services provided by your firm under the contract (in USD):
Name of associated organizations, if any:		Role of Consortium member:
Narrative description of the Project:		
Detailed Scope of services, coverage of the project:		
<ul style="list-style-type: none"> • <i>Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment</i> • <i>The Consultant should explain the exact role played by the Consultant in the assignment if the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment.</i> • <i>Key-person inputs provided by the Consultant in executing the assignment giving particulars such as qualification and experience of Key staff provided for the assignment (CVs of such key staff are not required to be attached)</i> 		
Relevance of Project to the current scope (i.e. relevant project components in detail)		
Details of the impact of the project for the client:		